

SUPPORT FOR THE OPERATIONALISATION OF SRI LANKA’S ECO-INDUSTRIAL PARK FRAMEWORK

TERMS OF REFERENCE (SHORT TERM CONSULTANCY)

I. General information

Assignment name	Support for The Operationalisation of Sri Lanka’s Eco-Industrial Park Framework
Beneficiary	Green Policy Dialogue Facility (GPDF)
Country	Sri Lanka

II. Context and justification of the need

1) Expertise France

Expertise France (EF) is a public agency and the French inter-ministerial actor in international cooperation. It became a subsidiary of the French Agency for Development Group (AFD Group) in January 2022. As the second largest agency of its kind in Europe, it designs and implements projects that sustainably strengthen public policies in developing and emerging countries on a range of policy issues (e.g. sustainable development, governance, stability, health, education). It operates in key areas of development and contributes alongside its partners to the implementation of the Sustainable Development Goals (SDGs).

For more information, please visit the website: www.expertisefrance.fr

2) European Union Delegation to Sri Lanka and the Maldives

The European Union (EU) Delegation to Sri Lanka and the Maldives is the funding partner of the EU Green Recovery Facility¹. Cooperation between the EU and Sri Lanka is based on the partners’ mutual respect for democratic principles and human rights and covers a number of key areas of cooperation, including; diversification of trade and investment; networking between EU and Sri Lankan business communities; strengthening technical, economic and cultural linkages and providing technical assistance to Sri Lanka to interact more effectively with the EU; supporting Sri Lanka’s efforts to improve the living conditions of the poorer sections of the population; green recovery, environmental protection and sustainable management of natural resources.

The EU Green Recovery Facility is part of a series of EU funded initiatives to be rolled out between 2021 and 2027 under the Team Europe Initiative (TEI) “Green Recovery”, which will mainly focus on green economic recovery and on valuing and protecting Sri Lanka’s rich biodiversity.

¹ “EU Green Recovery Facility” is the “brand name” of the Green Policy Dialogue Facility (GPDF) initiative.

For more information, please visit the website: <https://www.eeas.europa.eu/delegations/sri-lanka/en?s=238>

3) EU Green Recovery Facility

The EU Green Recovery Facility (The Facility) is a four-year intervention funded by the European Union (EU). It uses the current economic crisis as an opportunity to support Sri Lanka towards a more sustainable growth trajectory. The ultimate goal entails achieving a green (and blue) economy that is circular, carbon neutral, and socially inclusive; which, not only, is more respectful of biodiversity resources and socio-economic/demographic context, but would also provide much needed macroeconomic stability.

In this context, the Facility harnesses policy experiences and knowledge from the EU, along with national and regional ones, to contribute to the green recovery (medium term) and transition (long term) of the Sri Lankan economy and society.

The Facility more specifically supports the mainstreaming of green economy (GE) challenges and objectives in the Sri Lankan policy landscape, as well as the facilitation of bringing GE policy to action by contributing to the following specific objectives:

- **SO1:** Support the development and implementation of inclusive national green, blue and sustainable public policies, with participation of women and men in all their diversity.
- **SO2:** Improve the business and investment climate in view of promoting an inclusive circular economy (both green and blue).
- **SO3:** Increase accessibility and availability to green and sustainable finance.

The primary direct beneficiaries of the Facility are public institutions, particularly the Ministry of Environment and the Ministry of Finance, as well as government institutions focused on SMEs. Other direct beneficiaries include the private sector, financial institutions, and civil society.

4) Background and justification

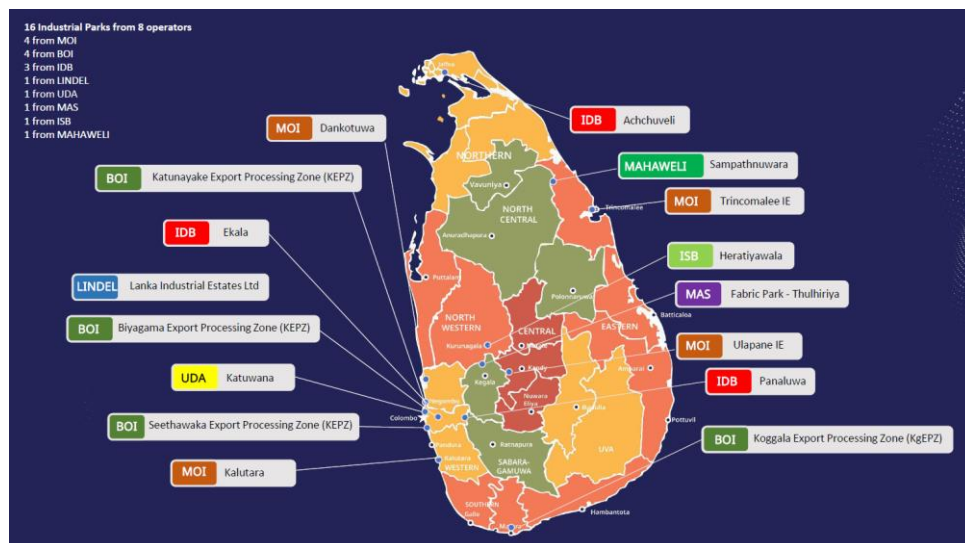
The ongoing Eco-Industrial Park (EIP) initiative of the Facility supports the transition of industrial parks toward environmentally sustainable, resource-efficient, and socially responsible operations.

At the national level, the Facility makes recommendations, provides necessary tools, and builds the capacity of relevant stakeholders to create an enabling environment for Eco-Industrial Park development. Under this activity, the Facility has already delivered key outputs including policy recommendations, an awareness raising and capacity-building needs assessment, Sri Lanka's National Guidelines for EIP, and a national EIP Rating System. In particular, the National EIP Guidelines provide a practical framework aligned with international good practice and adapted to national conditions, promoting sustainable industrial park planning, resource efficiency, environmental management, social responsibility, and sound governance. The EIP Rating System establishes a structured pathway for industrial parks to achieve progressive performance improvements. A series of targeted capacity-building and awareness programmes are now in progress for key stakeholders, including policymakers, industrial park operators, tenant industries, neighbouring communities, and other relevant actors, based on the needs identified. The initiative will also strengthen the institutional capacity of relevant stakeholders to design and develop new industrial parks using EIP concepts.

At the industrial park level, the Facility supports relevant stakeholders to transform 16 existing

industrial parks, operated by eight industrial park operators, as depicted below.

The 16 selected Industrial Parks and locations



The Facility has already completed baseline assessments of the 16 selected industrial parks and developed transformation plans for the selected parks. Based on the baseline assessments and new frameworks, these transformation plans identified priority investments in energy efficiency, renewable energy, wastewater management, circular economy practices, digital monitoring, governance, and climate-resilient infrastructure.

Justification

Despite the outputs of the ongoing initiative collectively creating a strong technical and institutional foundation for advancing eco-industrial park development in Sri Lanka, additional enabling interventions are required to ensure the practical implementation, credibility, national recognition, and long-term sustainability of the EIP framework. Accordingly, the following strategic enabling interventions are proposed under this consultancy assignment to complement and build upon the ongoing EIP initiative of the Facility:

- **Support the establishment of an EIP Cell within the Board of Investment (BOI)**, as recommended under the *Policy Recommendations for the promotion of EIP concept* of the ongoing EIP initiative, to facilitate the institutionalization and long-term implementation of EIP principles.
- **Support the accreditation of the Sri Lankan EIP Rating System** through the Sri Lanka Accreditation Board (SLAB), as recommended under the *National EIP Rating System* component of the ongoing EIP initiative.
- **Provide further support for the implementation of the EIP Transformation Plan** developed under the ongoing EIP initiative, with the objective of transforming a selected BOI Export Processing Zone (either Biyagama or Seethawaka) into a pilot Eco-Industrial Park.
- **Develop an EIP Master Plan** for a new BOI Export Processing Zone (Bingiriya) or a Ministry of Industries Industrial Park, incorporating EIP principles and international best practices from the planning stage

The above interventions will contribute to the four key pillars necessary for the long-term sustainability of the EIP initiative:

- **Governance and institutionalization** (EIP Cell)
- **Standards and recognition** (Accredited Rating System)
- **Implementation and demonstration** (Transformation Plan)
- **Future replication and scaling-up** (Master Plan)

These elements align well with the Facility's objective of ensuring that the EIP initiative continues beyond the project period and becomes embedded within the national industrial development framework.

III. Objectives and desired results

1) General objective

The general objective of this assignment is the implementation of Inclusive Green Economy (IGE) related policy instruments to promote circular economy concepts in Sri Lanka.

2) Specific objectives

The Sri Lankan Government and private sector initiate the transformation of Industrial Parks (IP) in Eco-Industrial Parks (EIP).

3) Anticipated results

The expected results of this consultancy assignment are as follows:

- Preparatory arrangements are made for the establishment of an EIP Cell within the Board of Investment (BOI).
- All preparatory arrangements are made for accreditation of Sri Lankan EIP Rating System.
- An EIP Transformation Plan is further strengthened for a selected BOI Export Processing Zone.
- An EIP Master Plan is developed for a new industrial park in accordance with EIP principles and international best practices.

IV. Description of the assignment

1) Planned activities

The Service Provider will achieve the objectives of this assignment through the following activities², organized under 4 Components combining **institutional strengthening (EIP Cell)**, **system development**

² The service provider is expected to review these tentative activities critically and suggest amendments with the proposed methodology of the offer they make.

(Rating System), implementation support (Transformation Plan), and strategic planning (Master Plan).

1. **Component 1:** Establishment support for the BOI EIP Cell.
2. **Component 2:** Accreditation support for the Sri Lankan EIP Rating System.
3. **Component 3:** Strengthening of the EIP Transformation Plan for a selected EPZ.
4. **Component 4:** Development of an EIP Master Plan for a new industrial park.

Steps of the consultancy

Inception Stage

The service provider will be required to revise and refine the methodology and work plan in the Inception Report to reflect the practical realities of the operational context of all 4 Components. This updated version should incorporate insights from stakeholder consultations and discussions with the Facility team and present a realistic, detailed, and actionable roadmap for implementation. It must include a clear breakdown of activities, timelines, responsibilities, and deliverables, ensuring that all proposed actions are feasible, appropriately scheduled, and aligned with the expectations and capacity of the Facility and key stakeholders. Indicative activities may include:

- Identify relevant stakeholders including their roles, responsibilities, and coordination mechanisms.
- Conduct initial consultations with identified key stakeholders.
- Conduct a preliminary review of related deliverables of the ongoing EIP activity of the Facility which will be made available on request
- In consultation with the Facility and relevant stakeholders, identify and confirm the industrial park to be covered under Component 3 for strengthening the EIP Transformation Plan.
- Develop a detailed work plan and methodology for the consultancy.

To ensure alignment with the expected scope of each deliverable:

- As part of the Inception Report, the service provider will be required to clearly outline the objectives and expected results of each deliverable. This will include a summary of the key issues to be addressed under each deliverable to ensure consistency with the intended scope.

Risk analysis:

- The service provider is required to submit a risk analysis table as part of the Inception Report. The table must identify potential risks to timely and effective delivery based on the following criteria:
 - Delayed delivery due to constrained timelines and limited resources.
 - Challenges in coordinating timely feedback from partners on deliverables.
 - Limited interest and availability of stakeholders to participate in the study.
 - Constraints related to the current capacity of the consultancy team.

- For each risk, the service provider must assess the likelihood and potential impact (using a scale of low, medium, high) and propose appropriate mitigation strategies.

An illustrative template is provided below to guide the structure of the risk matrix.

Risk	Likelihood	Impact	Mitigation

Component 1

Establishment support for the BOI EIP Cell

Indicative Sub-Activities

1. Assess institutional arrangements and capacity requirements within BOI for EIP implementation.
2. Review international good practices relating to EIP management units or cells.
3. Define the mandate, functions, governance structure, and reporting arrangements of the proposed EIP Cell.
4. Develop staffing requirements, job descriptions, and competency needs. The implementation approach should enable the Cell to commence operations during the initial phase using existing BOI staff and institutional resources, without reliance on the immediate recruitment of new personnel. At the same time, the consultants shall assess and identify the Cell's long-term staffing requirements, including the need for any additional recruitments to ensure its effective and sustainable operation
5. Prepare operational procedures and coordination mechanisms with relevant stakeholders.
6. Develop a resource and financing plan for the EIP Cell.
7. Prepare and submit a draft report incorporating the findings and outputs required under tasks 1-6 above, and an implementation roadmap for establishment and operationalization of the EIP Cell.
8. Conduct a consultation and validation meetings with relevant key stakeholders.
9. Provide orientation and capacity-building support to designated (existing) BOI staff.
10. Submit the final report for the Component 1 incorporating stakeholder feedback on the draft report submitted under task 7 and the evaluation report of the orientation and capacity-building programme.

Component 2

Accreditation support for the Sri Lankan EIP Rating System.

The Sri Lankan EIP Rating System is a standardized assessment framework that defines the criteria, indicators, and scoring methodology for evaluating the sustainability performance of industrial parks developed under the ongoing EIP initiative. It assesses parks across key dimensions, including legal compliance, management, economic, environmental, social, and infrastructure performance, enabling consistent benchmarking, recognition of EIP performance, and continuous improvement towards nationally and internationally aligned EIP standards.

Indicative Sub-Activities

1. Review the National EIP Rating System developed with the support of the Facility.
2. Assess accreditation requirements and procedures of the Sri Lanka Accreditation Board (SLAB) for EIPs.
3. Conduct consultations with MoI, BOI, SLAB, IP Operators, and other relevant stakeholders on fulfilling the accreditation requirements.
4. Identify and address gaps between the existing rating system and accreditation requirements if any.
5. Revise and strengthen the rating system and associated assessment procedures, where necessary.
6. Prepare the accreditation process for national EIP rating system for prospective scheme owner.
7. Submit a draft report on the National EIP Rating System and Accreditation Process, incorporating the revised National EIP Rating System, the proposed accreditation process, supporting documentation, and the findings and recommendations arising from Tasks 1–6.
8. Conduct a workshop to validate the revisions to the EIP rating system, and the proposed accreditation process with the participation of the all relevant stakeholders.
9. Submit the final report on national EIP rating system and accreditation process incorporating stakeholder feedback.

Component 3**Strengthening of the EIP Transformation Plan for a selected EPZ**

Industrial Park Transformation Plans (Annexed) are strategic roadmaps that guide the transition of conventional industrial parks to EIPs, developed under the ongoing EIP initiative. The plans are developed under the ongoing EIP initiative, based on baseline assessments and gap analyses against the Sri Lankan National EIP Rating Framework, each plan identifies priority interventions to improve environmental, economic, social, infrastructure, governance, and legal compliance performance. The plans include phased short-, medium-, and long-term interventions, indicative investment requirements, implementation priorities, and tenant- and community-level initiatives to support the park's progressive achievement of EIP standards.

Indicative Sub-Activities

1. Review the EIP Transformation Plan developed under the ongoing EIP initiative for the identified BOI EPZ.
2. Conduct a gap assessment of the selected Export Processing Zone.
3. Update the baseline information developed under the ongoing EIP initiative (which will be made available to the selected service provider upon contract award) for the selected EPZ to capture any changes that have occurred since.
4. Assess the technical, financial, environmental, and institutional feasibility of the proposed interventions, and recommend additional interventions, where appropriate, based on any changes in the baseline conditions since the previous assessment.
5. Prioritize short-, medium-, and long-term actions and update the transformation plan.

6. Develop implementation arrangements for prioritized short and medium term activities, including stakeholder responsibilities.
7. Identify the investment requirements and financing options for all short and medium term prioritized activities, indicating whether financing could be sourced from the Government budget, technical assistance grants, concessional loan facilities from development partners under sovereign guarantees, or private sector investments.
8. Develop monitoring indicators and performance targets for short and medium term prioritized activities.
9. Conduct a consultation and validation meetings with relevant key stakeholders
10. Prepare an operational roadmap for implementation of the Transformation Plan.
11. Submit a draft report including findings, recommendations and the documentation required from tasks 1 to 11
12. Obtain stakeholder feedback and finalize the report addressing those feedbacks.
13. Submit the final report for the Component 3

Component 4

An EIP Master Plan developed for a new industrial park in accordance with EIP principles and international best practices.

Indicative Sub-Activities

1. Review EIP National guidelines, international EIP planning and design guidelines and best practices.
2. Select a suitable site, in consultation with the Ministry of Industries and Entrepreneurship Development and the Board of Investment, in accordance with the siting guidelines stipulated in the National Guidelines for Eco-Industrial Parks (EIPs).
3. Assess the available planning information if any of the identified site.
4. Identify EIP design requirements, infrastructure needs, and resource-efficiency opportunities to ensure that the design concept is in line with EIP requirements by considering climate resilience, circular economy, and sustainability aspects based on the EIP National Guidelines, for the selected site.
5. Develop planning requirements for energy, water, waste, industrial symbiosis, mobility, and environmental management.
6. Prepare conceptual layouts and zoning options.
7. Develop infrastructure and utility planning requirements.
8. Provide indicative cost and timeframe for detailed engineering design and infrastructure development
9. Conduct consultations with relevant key stakeholders (BOI, MoI, developers, prospective tenants and neighbouring community representatives).
10. Prepare the draft EIP Design Framework (Master Plan).
11. Submit a draft report including findings, recommendations and the documentation required from tasks 1 to 9
12. Obtain stakeholder feedback and finalize the report addressing those feedbacks
13. Submit Final report for the Component 4

Dissemination Event

1. Submit event concept, expected participant list and presentation materials prior to the event
2. Conduct the Dissemination event

2) Anticipated deliverables

Deliverable	Objectives and expected results of the deliverable	Submission date
D1 - Inception Report and Detailed Work Plan	Confirm methodology, implementation approach, stakeholder engagement plan, work schedule, and deliverable structure for all Components.	T0+2 WEEKS
D2 – Draft report on EIP Cell Establishment and capacity building plan	Define the mandate, governance structure, staffing requirements, job descriptions, operational procedures, resource requirements, implementation roadmap and capacity building plan for the proposed EIP Cell. Report should also include the list of stakeholder organizations and their representatives consulted, together with a summary of the outcomes of those consultations. Additionally report should include the concept note for orientation/ capacity building program, list of participants and the presentations/reference materials for the same.	T0+08 WEEKS
D3 – Final Report for Component 1	Incorporate stakeholder feedback and finalize the report The report should also include an evaluation report of the of capacity building program along with the attendance sheets.	T0+14 WEEKS
D4 – Draft report on EIP rating system and accreditation process	Assess accreditation requirements, identify gaps, define actions required for SLAB accreditation, prepare required documents, present the roadmap. This should also include the stakeholder organizations and their representatives who were consulted, together with a summary of the outcomes of those consultations.	T0+07 WEEKS
D5- Validation workshop report	Submit a summarized report including stakeholder feedback on the revised rating system and the proposed accreditation process along with the attendance sheets of the workshop (in excel format).	T0+ 12 WEEKS
D6- Final report on EIP Accreditation	Incorporate stakeholder feedback and finalize the report	T0+14 WEEKS
D7 – Draft Report on Enhanced EIP Transformation Plan	Review and strengthen the existing EIP Transformation Plan, prioritize interventions, define implementation arrangements, indicative cost and timeline for infrastructure development, financing options, and monitoring indicators for the selected EPZ. This should also include the stakeholder organizations and their representatives who were consulted, together with a summary of the outcomes of those consultations.	T0+09 WEEKS

D8: Final Report for Component 3	Incorporate stakeholder feedback and finalize the report	T0+12 WEEKS
D9 - Draft report on EIP Master Plan	Develop the conceptual EIP master plan, planning principles, infrastructure requirements, industrial symbiosis opportunities, utility systems, and sustainability features for the selected industrial park. This should also include the stakeholder organizations and their representatives who were consulted, together with a summary of the outcomes of those consultations.	T0+9 WEEKS
D10: Final Report for Component 4	Incorporate stakeholder feedback and finalize the report	T0+12 WEEKS
D11- Dissemination event materials	Prepare event concept, expected participant list and presentation materials prior to the event.	T0+16 WEEKS
D12 - Dissemination Workshop Report	Present the outputs to a wider stakeholder group and provide the event summary including attendance sheets (in Excel format)	T0+20 WEEKS

Indicative Gantt Chart

Deliverables	Month 1				Month 2				Month 3				Month 4				Month 5				Month 6			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
D1 - Inception Report and Work Plan																								
Establishment																								
D3 – Final Report for Work Package 1																								
D4 – Draft report on EIP rating system and accreditation process																								
D5- Validation workshop report																								
D6- Final report on EIP Accreditation																								
D7 – Draft Report on Enhanced EIP Transformation Plan																								
D8: Final Report for Work Package 3																								
D9 - Draft report on EIP Master Plan																								
D10: Final Report for Work Package 4																								
D11- Dissemination event materials																								
D12 - Dissemination Workshop Report																								
Deliverable submission																								

Other requirements

- All reports shall be submitted in English in both editable (MS Word) and PDF format.
- Before submitting the deliverables under each Component for review, the Service Provider shall organize and facilitate consultation and validation meetings with the relevant key stakeholders. These consultations shall ensure that stakeholder perspectives are adequately reflected in the outputs and foster ownership and commitment towards the implementation of the recommendations.

Coordination

The Service Provider shall designate a single contact person for project administrative purposes. Ms Cynthia Anno (e-mail: cynthia.anno@expertisefrance.fr) will be the service provider's sole contact person for Expertise France.

The Service Provider will work under the supervision of the Project Manager of the Facility, based in Colombo, and in close collaboration with Expertise France headquarters from preparation for the consultancy and missions right up to its completion. Furthermore, regular exchanges must take place with the Project Manager on assignment progress and any difficulties that may be encountered.

A launch meeting shall be held within 2 working days after the contract award has been notified.

V. Place, duration and terms of performance

- 1) **Implementation period:** 21 weeks
- 2) **Start date:** Upon official notification of the contract (estimated to 1 October 2026)
- 3) **End date:** 28 February 2026
- 4) **Effective duration per assignment:** 21 weeks
- 5) **Schedule/programme:** As per the anticipated results and the Gantt Chart

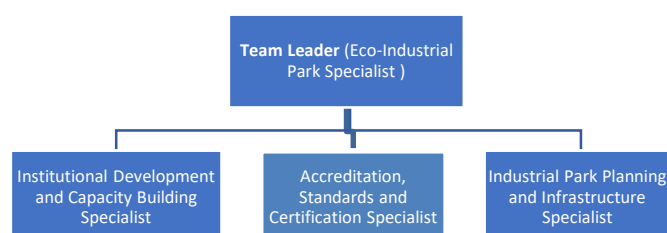
VI. Required expertise and profile

- 1) **Number of experts per assignment:** 4
- 2) **Profile of the designated expert(s) responsible for contract execution**

This terms of reference defines the **minimum required expertise and profiles**. If deemed necessary, a list of additional experts, comparable to the profiles presented below with justification for their expected contributions can be proposed. The Service Provider must also provide a declaration of the availability of such specialists and/or suitable subject matter expert/s for the required roles. Three reference contacts must be communicated for each profile submitted and Expertise France reserves the right to organise an interview with the Team Leader and/or with a designated team member, prior to the award of the contract as part of the evaluation process.

The Service Provider may decide on the number of team members to be deployed to fulfil the detailed required profiles. In the technical offer, it must be clearly stated which profile(s) the individual team member satisfies out of the stated required expert profiles detailed below. The organisational chart and the summary of expert profiles are given below.

Expert Role	Roles and Responsibilities
Expert 1: Team Leader / Eco-Industrial Park Specialist (International or National)	Provide overall technical leadership, strategic guidance and coordination for the assignment; manage the internal organisation and the work distribution within the team; oversee stakeholder consultations and engagement processes; ensure the quality, consistency and coherence of all deliverables across the Components; provide technical oversight on Eco-Industrial Park concepts and approaches; coordinate inputs from all experts; serve as the primary point of contact with the Facility and key stakeholders; and, in addition, serve as the lead specialist for Component 3 related to strengthening and operationalization of the EIP Transformation Plan for the selected BOI Export Processing Zone.
Expert 2: Institutional Development and Capacity Building Specialist (National)	Under the overall supervision and leadership of the Team Leader, serve as the lead specialist for Component 1 and lead activities related to the establishment and operationalization of the BOI EIP Facilitation Cell, including institutional assessments, governance arrangements, staffing structures, operational procedures, stakeholder coordination mechanisms, resource planning and capacity building of BOI staff.
Expert 3: Accreditation, Standards and Certification Specialist (International or National)	Under the overall supervision and leadership of the Team Leader, serve as the lead specialist for Component 2 and lead activities related to accreditation and certification of the Sri Lankan EIP Rating System, including engagement with SLAB and other stakeholders, preparation of accreditation documentation, strengthening of assessment procedures.
Expert 4: Industrial Park Planning and Infrastructure Specialist (International or National)	Under the overall supervision and leadership of the Team Leader, serve as the lead specialist for Component 4 and lead the preparation of the EIP Master Plan, including industrial park planning and design, infrastructure and utility planning, integration of EIP principles, industrial symbiosis opportunities, and incorporation of sustainability and climate resilience considerations into the proposed development framework.



Minimum Required Expert Profiles:

For the successful delivery of this assignment, a multidisciplinary team comprising three to four key experts is recommended, with support from cross-cutting and/or additional experts where necessary. The team should collectively demonstrate substantial expertise in institutional strengthening, industrial park planning, accreditation and certification processes, and the design and implementation of Eco-Industrial Park (EIP) initiatives. Summary of the Expert profiles are given in the table below.

Expert 1: Team Leader / Eco-Industrial Park Specialist (International or National)

The Team Leader shall assume overall responsibility for the assignment, including the provision of technical leadership and coordination. The Team Leader will oversee stakeholder consultations, ensure the quality and coherence of all deliverables. Team leader will also act as the lead specialist for Component 3.

Educational Qualifications

- Advanced degree or equivalent in Industrial Engineering, Environmental Engineering, Sustainable Development, Industrial Ecology, Resource Efficiency, Environmental Management, or a related field.

Professional Experience

- Minimum 5 years of relevant professional experience in leading multidisciplinary team of experts.
- At least 10 years of experience in industrial sustainability, resource efficiency, cleaner production, circular economy, or eco-industrial park development.
- Demonstrated experience in designing, implementing, or evaluating Eco-Industrial Park (EIP) programmes.
- Experience working with government institutions, industrial zones, and development partners.
- Experience in developing industrial policies, guidelines, or implementation frameworks.
- Experience in South Asia would be an advantage.

Other Skills

- Familiarity with international EIP frameworks, including UNIDO, World Bank, and GIZ approaches.
- Excellent listening, synthesis and communication skills
- Strong stakeholder facilitation and consensus-building skills.
- Rigour and ability to write in a clear, precise and concise manner
- Perfect oral and written command of English
- Excellent report writing and presentation skills.

Any other profile in line with the task to be performed under this assignment can also be considered.

Expert 2: Institutional Development and Capacity Building Specialist (National)

This expert shall serve as the lead specialist for Component 1 under the overall supervision of the Team Leader. The expert will be responsible for designing and supporting the establishment of the BOI EIP Cell, including the development of its governance framework, staffing structure, operational procedures, stakeholder engagement mechanisms, and institutional arrangements required for its long-term sustainability and effective functioning.

Educational Qualifications

- Advanced degree in Public Administration, Management, Economics, Development Studies, Business Administration, or related discipline.

Professional Experience

- Minimum 10 years of experience in institutional strengthening and organizational development.
- Experience supporting public sector institutions.
- Experience establishing specialized units, centres, or implementation mechanisms in Sri Lanka.
- Experience in South Asia would be an advantage.

Other Skills

- Strong stakeholder engagement, facilitation and consensus-building skills.
- Organizational assessment and change management expertise.
- Excellent listening, synthesis and communication skills
- Rigour and ability to write in a clear, precise and concise manner
- Perfect oral and written command of English
- Excellent report writing and presentation skills.

Any other profile in line with the task to be performed under this assignment can also be considered.

Expert 3: Accreditation, Standards and Certification Specialist (International or National)

This expert shall serve as the lead specialist for Component 2 under the overall supervision of the Team Leader. The expert will be responsible for leading accreditation and certification-related activities, supporting the piloting of the EIP certification scheme, engaging with the Sri Lanka Accreditation Board (SLAB) and other relevant stakeholders, and providing technical guidance throughout the accreditation process.

Educational Qualifications

- Advanced degree in Engineering, Quality Management, Environmental Management, Industrial Management, or related field.
- Professional qualifications in quality assurance, accreditation, or conformity assessment would be advantageous.

Professional Experience

- Minimum 10 years of experience in accreditation, certification, standards development, or conformity assessment.
- Experience working with accreditation bodies, certification systems, or management standards.
- Familiarity with ISO standards and national accreditation systems.
- Experience in South Asia would be an advantage.

Other Skills

- Knowledge of certification and assessment procedures.
- Experience developing rating systems and evaluation criteria.
- Excellent listening, synthesis and communication skills
- Strong stakeholder facilitation and consensus-building skills.
- Rigour and ability to write in a clear, precise and concise manner
- Perfect oral and written command of English
- Excellent report writing and presentation skills.

Any other profile in line with the task to be performed under this assignment can also be considered.

Expert 4: Industrial Park Planning and Infrastructure Specialist (International or National)

Under the overall supervision and leadership of the Team Leader, this expert shall serve as the lead specialist for Component 4 and will be responsible for the preparation of the EIP Master Plan, including industrial park planning and design, infrastructure planning.

Educational Qualifications

- Advanced degree in Urban Planning, Regional Planning, Civil Engineering, Infrastructure Planning, Industrial Engineering, or related discipline.
- Postgraduate qualification would be an advantage.

Professional Experience

- Minimum 10 years of experience in preparing master plans for industrial parks, economic zones, or industrial estates including infrastructure and utility services planning integrating environmental and climate considerations.
- Previous experiences in EIP designing/ international best practices in EIP designing will be an added advantage
- Experience in South Asia would be an advantage.

Other Skills

- GIS and spatial planning knowledge.
- Experience in industrial utility systems and industrial symbiosis planning.
- Ability to prepare conceptual and strategic master plans.
- Familiarity with international EIP frameworks, including UNIDO, World Bank, and GIZ approaches.
- Excellent listening, synthesis and communication skills
- Rigour and ability to write in a clear, precise and concise manner
- Perfect oral and written command of English
- Excellent report writing and presentation skills.

Any other profile in line with the task to be performed under this assignment can also be considered.

Cross-cutting expertise

Cross cutting expertise includes experts such as: Quality control and assurance expert (QC & QA), but also other potential technical expertise for which a specific expert team member is not identified. This should be explicitly mentioned in the profiles if fulfilled within the minimum required profiles of the team. Service Provider may wish to suggest additional experts if deemed necessary to cover the cross-cutting expertise needed.

Quality Control & Quality Assurance expert (QC & QA)

The consultancy team is required to possess expertise within the team in quality control and quality assurance to ensure all deliverables comply with the QC & QA framework outlined in the methodology and approach of the technical proposal. However, the ultimate responsibility for these processes resides with the team leader.

Additional experts³

The Service Provider may also propose any additional experts required for the successful completion of the assignment, these experts should be clearly labelled as 'additional experts'. The justification for deploying other experts and their expected level of efforts backed by their resumes should be submitted along with the resume of the team leader and other expert/s. In the event additional experts are proposed, three reference contacts must be communicated for each profile submitted and Expertise France reserves the right to organise an interview with the Team Leader and/or the designated team member, prior to the award of the contract as part of the evaluation process.

VII. Assignment reports

Covered in the Deliverable Schedule

VIII. Monitoring-evaluation

Performance indicators

Progress against the deliverables specified in the deliverable schedule will be used as the key performance indicator, demonstrating the consultant's progress in carrying out the agreed scope of work.

IX. Practical information

Annex : Transformation Plans for the 16 Industrial Parks prepared under the ongoing EIP initiative

³ The service provider may decide to deploy experts as relevant and needed for the assignment